

# Knox County Schools Classified Employees Special Election Knox County Retirement & Pension Board

**ELECTION DAY  
JANUARY 14, 2016**

## **VOTING INSTRUCTIONS**

1. **Only** Classified employees are eligible to vote in this election. All votes will be confirmed after the election for eligibility.
2. Log onto the voting website at:  
<http://www.knoxschools.org/cms/module/selectsurvey/TakeSurvey.aspx?SurveyID=245>  
----This website will only be available on Election Day----
3. Classified employees need to log onto the voting website using the following:
  - a. Active Directory (AD) Username (usually the employee number)
  - b. Password (the same password used for email)
4. If you don't know your username or password, please contact the Knox County Schools IT Help Desk at:
  - a. 594-1830
  - b. [helpdesk@knoxschools.org](mailto:helpdesk@knoxschools.org)

### **Computer Access:**

This election is online only, which means you must have internet access to vote. If you don't have access readily available to you, here are some suggestions for you:

1. Ask for computer use in a school library.
2. Ask your supervisor for use of a computer, if you work outside a school building.
3. Visit any local public library during business hours and use one of the public access computers.
4. Use your smartphone or tablet.

### **Online Voting Hours:**

For your convenience, the voting website will be available from 12:00 am to 11:59pm Thursday, January 14, 2016.

### **Voting Results:**

Winners will be announced on Friday, January 15, 2016.